

General Power of Attorney

KNOW ALL MEN BY THESE PRESENTS THAT I, _____, Date of Birth: _____, S/O / W/O _____, Residing at _____, Presently employed / retired / self-employed at _____, DO HEREBY NOMINATE, APPOINT AND CONSTITUTE _____, Date of Birth: _____, S/O / W/O _____, Residing at _____, AS MY ATTORNEY IN MY NAME AND ON MY BEHALF for filing, managing, representing, and completing all Income Tax–related matters.

POWERS GRANTED

1. To prepare, verify, sign, and file my Income Tax Returns for any assessment year online or offline.
2. To access my income tax e-filing account, including profiles, dashboards, compliance portals, AIS/TIS, and e-proceedings modules.
3. To download Form 26AS, AIS, TIS, Form 16, Form 16A, and any other statements or records required for filing my return.
4. To respond to notices, enquiries, emails, demands, or communications issued under the Income-tax Act by the Income Tax Department.
5. To submit replies, explanations, supporting documents, rectification requests, updated returns, revised returns, or refund reissue requests.
6. To represent me before the Income Tax Officer, Assessing Officer, Central Processing Centre (CPC), or any authority under the Income Tax Department for scrutiny, verification, or assessment.
7. To file applications for PAN correction, Aadhaar linking, profile updates, KYC changes, or bank account validation for refund purposes.
8. To accept and acknowledge all notices, letters, orders, and communications issued by the Income Tax Department.
9. To submit any form, including Form 35, Form 15G/H, Form 10E, Form 12BB, Form 67, or any declaration/statement required in connection with tax issues.
10. To check refund status, pursue refund delays, respond to refund failures, and file grievances on the Income Tax portal.
11. To appear, correspond, and communicate with chartered accountants, tax practitioners, TRPs, or any other professionals involved in income-tax matters.

12. To upload or submit supporting evidence such as bank statements, investment proofs, rent receipts, loan interest certificates, or business-related documents for assessment purposes.
13. To represent me in a faceless assessment, a faceless appeal, or any online tax proceeding, including submission of responses and documents.
14. To pay tax demands, self-assessment tax, advance tax, or any outstanding dues through authorised banking channels, using my funds.
15. To generally do all acts, deeds, and things required or incidental for filing returns, responding to tax authorities, and completing any Income-tax-related compliance.

THAT the Attorney shall maintain proper records of documents handled and actions taken and shall act in good faith.

THAT the Principal revokes all prior powers, if any, relating to income-tax matters and agrees to ratify all lawful acts done by the Attorney under this GPA.

IN WITNESS WHEREOF,

The Principal has signed this General Power of Attorney at _____ on this _____ day of _____, 20.

WITNESSES

i. Address: _____

ii. Address: _____

PRINCIPAL

Signature: _____

Name: _____