

**POWER OF ATTORNEY FOR REPRESENTING BEFORE MUNICIPAL AUTHORITIES (PROPERTY TAX, KHATA, MUTATION)**

**KNOW ALL MEN BY THESE PRESENTS THAT I**, \_\_\_\_\_, Date of Birth: \_\_\_\_\_, S/O / W/O \_\_\_\_\_, Residing at \_\_\_\_\_, Owner of Property situated at \_\_\_\_\_, DO HEREBY  
**NOMINATE, APPOINT AND CONSTITUTE** \_\_\_\_\_, Date of Birth: \_\_\_\_\_, S/O / W/O \_\_\_\_\_, Residing at \_\_\_\_\_, AS MY ATTORNEY  
IN MY NAME AND ON MY BEHALF TO:

1. Represent me before Municipal Authorities, Revenue Offices, Property Tax Departments, and related bodies.
2. Apply for, sign, and submit forms for Property Tax assessment, reassessment, corrections, and updating records.
3. Apply for and complete Khata / Property Account registration, transfer, bifurcation, or amalgamation.
4. Submit documents, affidavits, and declarations, and respond to queries raised by municipal officers.
5. Apply for, process, and complete Property Mutation in municipal/revenue records.
6. Collect tax bills, notices, demand registers, extracts, acknowledgements, certified copies, and other municipal documents.
7. Pay property tax or municipal dues on my behalf and obtain receipts.
8. Handle objections, discrepancies, inspections, hearings, or site verifications conducted by municipal authorities.
9. Receive all correspondence, notices, summons, and communications relating to the property.
10. Do all lawful acts necessary to complete municipal formalities efficiently.

I hereby confirm and ratify all lawful acts done by my Attorney under this authority.

IN WITNESS WHEREOF, I have signed this Power of Attorney on this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ at \_\_\_\_\_.

**Signature of Executant (Principal):**

**Witnesses:**

i. \_\_\_\_\_

ii. \_\_\_\_\_